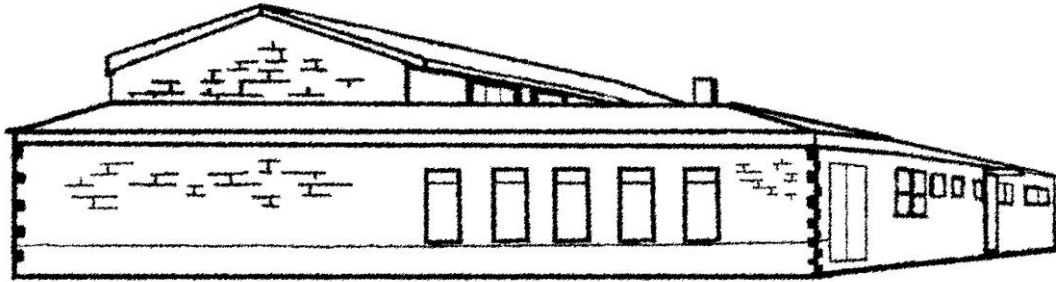


HANHAM COMMUNITY CENTRE

Charity Number 1152575



ANNUAL REPORT
AND
FINANCIAL STATEMENTS

FOR

Financial Year Ending
31 MARCH 2017

118-124 High Street
Hanham
Bristol
BS15 3EJ

www.hanhamcentre.org

Hanham Community Centre is a Charitable Incorporated Organisation (CIO)

**HANHAM COMMUNITY CENTRE
ANNUAL REPORT AND FINANCIAL STATEMENTS
YEAR ENDING 31 MARCH 2017**

CONTENT	Page
Trustees Annual Report	1-6
Independent Examiner's Report to the Trustees	7
Statement of Financial Activities (SOFA)	8
Balance Sheet	9
Notes to the financial statements	10-12
Detailed Income and Expenditure Account	13
Consolidated Sports Ground Account	14

HANHAM COMMUNITY CENTRE
TRUSTEES ANNUAL REPORT
YEAR ENDING 31 MARCH 2017

The Trustees have pleasure in presenting this report and the unaudited financial statements of the Charity for the year ended 31 March 2017. As described the Charity's Trustees are responsible for the preparation of financial statements.

1. Responsibilities of the Trustees

The Charities Act requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the end of the year and of the surplus or deficiency for the year then ended.

In preparing those financial statements, the Trustees are required to select suitable accounting policies, as described on page 10, and then apply them on a consistent basis, making judgements and estimates that are prudent and reasonable. They must also prepare the financial statements on the 'going concern' basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 1993. The Trustees are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

2. Background & Governing Document

The Charity is a local community association established following WWII, and governed by a Trust Deed dated 20/5/1945. Since then it has developed in membership, facilities and activities but has remained a focal point in the community. Located on the outskirts of Bristol (in the county of South Gloucestershire) it is now surrounded by local development which has taken it from a rural to urban environment. This has changed the nature of both the activities and the membership. The centre is located on a main site with a separate sports ground about 1 mile away. The Governing Document was completely revised on 2000, and from 1st April 2009 the centre operates under the working name of 'Hanham Community Centre'. In 2013 it registered this name as a new Charitable Incorporated Organisation (CIO), closing the old "Hanham Community Centre" charity. The current Constitution is dated 26th June 2013.

3. Professional Advisors

<u>Bankers</u>	<u>Independent Examiner</u>	<u>Solicitor</u>
NatWest Bank	Victoria Hicks	Harris & Harris
125a High Street	28 Brunel Close	11 Stoney Street
Hanham	Bridgegate	Frome
Bristol	Bristol	Somerset
BS99 5BB	BS30 5BB	BA11 1BU

4. Objectives

The objectives of the Charity, as stated in the CIO governing document are:

- a. to promote the benefit of the inhabitants of the area of benefit without distinction of sex, sexual orientation, age, disability, nationality, race or of political, religious or other opinions, by associating together the said inhabitants and the statutory authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants;
- b. to establish, or secure the establishment of, a Community Centre and to maintain and manage the same (whether alone or in co-operation with any statutory authority or other person or body) in furtherance of the Objects;
- c. to promote such other charitable purposes as may from time to time be determined.

And the Charity shall be non-party in politics and non-sectarian in religion. The area of benefit ("area of benefit") shall be Hanham and the surrounding district.

5. Vision & Mission

(a) Our Vision Statement is:

"To be a welcoming, community focused organisation; providing a place where people can flourish and enhance the community. We see a future that is sustainable, well managed and developing; through a family focused centre which is available-when-wanted, thriving, and well utilised; and provides the facilities and activities that are needed".

(b) Our Values are:

- We, put customers **first**, Take **pride** in what we do, **Respect** others, **Strive** to be the best, and Act with **integrity**
- **We recognise and value the commitment and hard work by our volunteers & staff**
- We are open to constructive criticism and to suggestions for improvement

(c) Our Mission Statement is:

"To provide a clean, safe and welcoming venue to the community, which through its facilities and activities shall allow people to learn, develop skills, socialise and gain friendships"

This has been developed into a number of specific strategic objectives:

- Ensure the centre is clean, warm, welcoming and safe
- Develop the usage of the facilities with new activities
- Modernise the building
- Increase utilisation of centre
- Introduce better and updated management practices
- Engage with users and get feedback

6. The Board of Trustees

Details of the current membership of the Board of Trustees, the officers and the extant sub-committees are as listed at Annex A. The method of appointment of Trustees is detailed in the current governing document. The centre is financially stable, with a nominal annual trading figure of around £175K, and surplus of £16K (Noting £9100 is fund change, and represents an operating surplus of £6900). We have a membership¹ of 470 members and support many activities for members and non-members. Membership is currently £12 pa. The centre relies heavily on the Charity Trustees and volunteers for fund raising. We have a core staff of five with a number of casual staff, as such the centre has a written Health and Safety Policy. The majority of our income is through our own fundraising and the hiring of our facilities (for parties and community activities etc).

7. Policies

(a) Reserves Policy

The Trustees have set a Reserves Policy which requires:

- Reserves are built/maintained/reduced to a level which ensures that 9 months of the organisations core activity could continue during a period of unforeseen difficulty (nominally 10% of income). For the current year this is estimated to equate to £12,000.
- A proportion of Reserves are maintained in a readily realisable form.
- A decision has been taken to develop a Designated Reserve of £10,000 for the purpose of Modernising and improving the Utilisation of the Centre, as well as a Designated Cyclical Maintenance Fund of £8,000.

The Current level of Free General Reserves is £11,315, which is at an acceptable level to provide 9 months core activity taking into account risks associated with each stream of income and expenditure being different from that budgeted, planning activity level, and the organisation's commitments.

¹ Strictly "Associate Members" as defined in the Constitution and Membership Policy

(b) Public Benefit Statement

The Trustees have outlined the mission and objectives of the charity and believe they have clearly defined what the public benefits delivered are (Principle 1), and how they relate to the aims. They also believe the report explains how the benefits are provided to the public (Principles 2). Specifically the charities aims fall within the follow aims as outlined in the Charities Act 2006:

- the advancement of citizenship or community development;
- the advancement of the arts, culture, heritage or science;
- the advancement of amateur sport;
- the relief of those in need, by reason of youth, age, ill-health, disability, financial hardship or other disadvantage;
- other purposes currently recognised as charitable and any new charitable purposes which are similar to another charitable purpose (Recreation Charity).

The Cornerstones of our Services and Operation	
<p><u>TO PARTICIPATE IN</u> Activities where the community can come and participate. Table Top Sales, Craft Events, Art Exhibitions & Entertainment - Plays, Pantos and other shows, Parish and community meetings, and being a Trustee or Volunteer</p>	<p><u>TO SUPPORT OTHERS</u> Those activities that offer support to the community and those who need us. 40-60s Club, Tea Dance & Coffee Mornings, Retirement Club, Clinic(s), History, Mums & Todds</p>
<p><u>TO SHARE INTERESTS</u> As a place to share interests, interact and learn from others. Short Mat Bowls & Line Dance, Bridge, Cricket & Tennis, Snooker, Chess & Drama, Art Classes & Bingo, Dance Classes & Keep Fit, Lace & Flowers, and in the lounge bar – pool, TV, Crib, darts</p>	<p><u>TO MARK EVENTS</u> A place where people can meet with their friends and mark life's events! Births, Birthdays, Engagements, Weddings, Anniversaries, Funeral Receptions, Family Parties and Children's Parties etc.</p>

8. Activities

The Charity offers a wide range of activities to support the local community and continues to advertise for new activities. Those currently offered can be divided into three categories: Sections, Affiliated groups and Hires. Activities and groups supported, as of 31 March 17, include:

<u>Short Mat Bowls</u>	Slimming World	Young @Heart
Tai Chi	Zumba	Line Dancing
Womens Institute	Zumba Gold	Tiny Tutus
Pilates	<u>Coffee Morning</u>	Natural History
Real Fitness	Art Classes	Hanham History
Yoga	Zumba Chair	Footcare (Chiropodist)
40-60s Club	In Stitches	Ladies Keep Fit
Fibromyalgia Support Group	Carers Support Group	Flow Yoga
<u>Brushstokes Art Group</u>	Craft Buddies	<u>Chess</u>
Aerobics	<u>Palette Art Club</u>	Memory Café
<u>Toddlers Group</u>	<u>Snooker</u>	<u>Amateur Drama Group</u>
<u>Bingo</u>	<u>Bridge</u>	<u>Sequence Dance</u>
Hanham Cadet Force	Pins and Needles	Bouncing Bobbins
<u>Tea Dance</u>	<u>Cricket Club</u>	<u>Tennis Club</u>
<u>Flower Club</u>	<u>Social Club</u>	Hanham Art Club

Those underlined are either centre sections or centre organised activities. Whilst the facilities are utilised fully in the evenings the Trustees continue to develop the usage during the daytime.

9. Achievements

The main achievements and activities over this year are as follows:

(a) Management and Governance

- Trustee & Staff numbers have remained steady with few changes;
- The Centre is a member of NCVO;
- The HCC website is regularly updated and we receive over 25,000 hits per month; we also aim to issue an annual Newsletter within the centre;
- An Open Forum for members and users was advertised for 14th Nov 2016, but there was insufficient interest to hold the forum;
- The land owned by the Charity is now registered to the CIO, but there remains a few pockets of land incorrectly registered to the local council (within our land area), and this will need to be investigated and resolved over the coming period;
- The bars are now manned and operated by Hanham Community Centre (Bar and Trading Services) Ltd. The transition to the now organisation has been more complex and lengthy than planned and issues of VAT and bank accounts have taken longer to resolve. We are now entering a new area of submitting information to HMRC and Companies House. The Sports Ground now also operates under a (separate) Premises Licence, with the Trustees as DPS;
- The Trustees continue to look at the options to install solar panels on the roof and/or field;
- Options to refurbish and remodel the annex are being considered, but are a low priority background task;
- A defibrillator has been installed at the Community Centre for general use in Hanham;
- Following agreement to allow the local 'meat market' on centre grounds, a long standing right of way issue erupted with a neighbour – this is being managed with solicitor advice;
- After some discussion and a search for historic information, SGC confirmed their responsibility to maintain the memorial garden, seating and railings;
- HCC has joined a work place pension scheme.

(b) Maintenance and Improvements

- HCC received one award in this period, this was:
 - Community Capital Grant: £1500 towards LED Lighting
- Work to complete the first floor toilets refurbishment and new CCTV cameras has been delayed, but should complete in FY17/18;
- LED lighting was installed in the Elbow Suite and Lounge Bar;
- A new 7m scaffold tower was purchased and new 'public use' notice boards installed;
- Electrical maintenance was undertaken at the Sports Ground;
- Following a direct hit lightning strike – the fire and access alarms panels were replaced;
- The air handling system was altered in the Elbow suite to cool the room during warm period.

(c) Activities & Community Engagement

- Two Art Exhibitions and an annual Eisteddfod were hosted;
- A Community New Years Eve party was held;
- Productions of pantomime and a musical by the drama group as well as a new drama Youth Group production;
- A number of fundraising events were held by various organisations;
- The centre hosts three boxing/wrestling events per annum;
- The centre and sports pavilion both acted as a Polling Station;
- The centre supported the Remembrance Service on 13th Nov with PA system, bar facilities and free Teas & Coffee.

10. Issues & Risks

- Whilst we continue to experience increasing utility costs, it is proving difficult to pass these onto the user groups, however we have seen an increase in members. Over the year we have had 7 new groups and lost 3 groups – mainly due to available rooms or a lack of support for an activity.
- As always, the centre lacks committed and willing volunteers to support the work of the Trustees, as such the Trustees will be focusing on maintaining equilibrium, based on the Strategic Objectives outlined above – we also plan to add two additional Trustees in 17/18;

- The Social Club income is more stable, though remains in slight decline, mainly as a result of reduced functions and function takings – rather than a fall in lounge bar sales (as was the case in the past). Concerns remain over any changes in the drink alcohol limits in the UK;
- Right of Way: There remains a dispute between the Charity and a neighbour over the right of way across our land. However there has been no major action on this matter during this reporting period;
- The Trustees remain concerned over rising costs (particularly staffing and energy) in contrast to the reluctance of hirers to pay increased rental charges – squaring this circle is an on-going challenge.

11. Future Developments Projects

Whilst this report is strictly for the period 1st Apr 16 until 31st March 17, this section is more akin to a Business Plan for the forthcoming year; and is based on a Strategic Review held by the Trustees in April 2017. The outcome of the review was an agreement that the overall strategy remains generally unchanged. In simple terms the shorter-term focus would be on modernising the older parts of the Centre, while trying to increase the overall utilisation of the existing facilities through communication with the current user base. i.e.

“Communicate to enable focused Modernisation and Utilisation”

Medium Term Aims and Objectives

Theme: Resource Management RM1 – Apply for Grants RM2 – Focus parking for users RM3 – Monitor and improve utilisation RM4 – Reduce costs – monitor utilities and visitor numbers.	Theme: Enabling Processes EP1 – Gain customer feedback EP2 – Gain staff feedback EP3 – Focus on Internal communications EP4 – Know Needs (of users)
Theme: Working Together WT1 – Develop Strategic Plan WT2 – Agree Annual Objectives WT3 – State Vision, Mission and Values to all WT4 – Share ‘common purpose’	Theme: Customer (Public) Benefits CB1 – Advertise Services CB2 – Modernise Building CB3 – Communicate Vision CB4 – Re-focus on key facilities

Improvement and Maintenance Programme

Improvement Projects	Maintenance Projects
Upstairs toilets {Nearly Complete} Wire up remaining lighting bar Complete fence {Applied for grant} New Lounge Bar carpet Snooker cooling Refurbish Annex Options for field Abbot Boardroom Complete windows Stair lift {Grant Needed}	Radiators (LB, Abbot) Automatic Taps (toilets) Paint Apex {now done} Fix/replace PCs Trim tree (car park) Floor – Gloucester Stairs Floor – Landing (Avon/Somerset) Lounge bar redecoration Floor – Annex Floor – Whittuck Corridor

In terms of governance the Trustees aim to complete the land registration and address the anomalies remaining, progress formal registration of the Social Club and address the requirements of SORP 2015.

12. Declaration

I declare, in my capacity of Charity Trustee, that:

- the Trustees have approved the report above; and
- have authorised me to sign it on their behalf.

Signature _____

Full Name: Kevin Michael Lawrence
MBA BEng CEng MIET CITP FBCS CISSP

Position: Chairman

Date: October 2017

Annex A

Structure, Membership and Organisation of Committees

Officers

The officers of the Charity (at 31 March 17) are:

Chairman	Mr K Lawrence
Administrator	Mrs S Nunn (Mrs J Cox from July 2017)

Charity Trustees

The Charity Trustees (at 31 March 17) are:

Mr K Lawrence
Mrs T Worlock
Mr D Wright
Mr C Nunn

Committees and Sub-Committees

The Board of Trustees (executive committee) is composed of all Charity Trustees; and ex-officio Trustees (currently limited to the Designated Premises Supervisor). The meeting is also attended by a representative of the South Gloucestershire Council or local Parish Council. The Board meets on a monthly basis. Additional meetings and sub-committees are held as needed to support particular activities – such as the Budget.

HANHAM COMMUNITY CENTRE
INDEPENDENT EXAMINERS REPORT
YEAR ENDING 31 MARCH 2017

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES

I report on the unaudited accounts of the charity for the year ending 31 March 2017 set out on pages 9 – 13.

RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND EXAMINER

As the Charity Trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 does not apply. It is my responsibility to state, on the basis of the procedures specified in the General Directions given by the Charities Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINERS REPORT

My examination was carried out in accordance with the general directions given by the Charities Commissioner. An independent examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

INDEPENDENT EXAMINERS STATEMENT

In connection with my examination, no matter has come to our attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - a. to keep accounting records in accordance with section 41 of the Act; and
 - b. to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the act

have not been met, or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

28 Brunel Close
Bridgegate
Bristol
BS30 5BB

Victoria Hicks LLB(Hons), CPFA, CiLCA
Independent Examiner

Nov 2017

HANHAM COMMUNITY CENTRE
STATEMENT OF FINANCIAL ACTIVITY
YEAR ENDED 31 MARCH 2017

	Notes	2017 £	2016 £
INCOME RESOURCES			
Donations		-	500.00
Income from charitable trading activities		175,437.29	157,337.87
Income from non-charitable trading activities		<u>18.23</u>	<u>25.94</u>
TOTAL INCOMING RESOURCES		<u>175,455.52</u>	<u>157,863.81</u>
RESOURCES EXPENDED			
Direct charitable expenditure	1		
Fundraising and publicity	2	150,714.83	130,525.71
Management and administration	3	<u>676.00</u>	<u>578.49</u>
	3	<u>7,772.99</u>	<u>14,448.50</u>
TOTAL RESOURCES EXPENDED	4	<u>159,163.82</u>	<u>145,552.70</u>
NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR		<u>16,291.70</u>	<u>12,311.11</u>
Allocated in the Year			
General Fund		10,963.07	4,874.49
Development Fund		<u>5,328.63</u>	<u>7,436.62</u>
		<u>16,291.70</u>	<u>12,311.11</u>
MOVEMENT IN FUNDS			
General Fund:-			
Balance b/fwd		497,736.88	492,862.39
Surplus for the year		<u>10,963.07</u>	<u>4,874.79</u>
Balance c/fwd		508,699.95	497,736.88
Development Fund:-			
Balance b/fwd		17,270.83	9,834.21
Surplus for the year		<u>5,328.63</u>	<u>7,436.62</u>
Balance c/fwd		<u>22,599.46</u>	<u>17,270.83</u>
Total Unrestricted Fund Balance c/fwd	14	<u>531,299.41</u>	<u>515,007.71</u>

All movements are in Unrestricted Funds

HANHAM COMMUNITY CENTRE
BALANCE SHEET
YEAR ENDED 31 MARCH 2017

	Notes	2017		2016
		£	£	£
FIXED ASSETS				
Tangible assets	5		410,067.50	411,210.30
CURRENT ASSETS				
Stocks	6	1,450.44		1,503.45
Debtors	7	1,873.50		2,870.81
Cash at bank and in hand	8	<u>121,680.99</u>		<u>105,940.72</u>
			125,004.93	110,314.98
CREDITORS: Amounts falling due within one year	9	<u>(3,773.02)</u>		<u>(6,517.57)</u>
NET CURRENT LIABILITIES			121,231.91	103,797.41
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>531,299.41</u>	<u>515,007.71</u>
CREDITORS: Amounts falling due after more than one year	10		<u>0.00</u>	<u>0.00</u>
NET ASSETS			<u>531,299.41</u>	<u>515,077.71</u>
UNRESTRICTED FUNDS				
General Fund			508,746.15	497,736.88
Development Fund			<u>22,553.26</u>	<u>17,270.83</u>
TOTAL FUNDS			<u>531,299.41</u>	<u>515,007.71</u>

These financial statements were approved and signed by the members of the committee in November 2017

Mr K M Lawrence

Signed on behalf of the Trustees

**HANHAM COMMUNITY CENTRE
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2017**

1. ACCOUNTING POLICIES

Basis of Accounting

The financial statements have been prepared under the historical cost convention, and in accordance with applicable accounting standards and the Statement of Recommended Practice on accounting by charities (SORP 2005).

Depreciation

Depreciation is calculated so as to write off the cost of an asset over the useful economic life of that asset as follows:

Property

The premises are shown at their 1995 professional valuation as instigated by the Centre's bank for the purpose of providing security against borrowings

Office Equipment, Furniture and Fitting and Sports Field Equipment

These are shown at their written down value as estimated by the Centre's Treasurer and are subject to depreciation on a straight-line basis over the expected useful life of the particular asset.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

	2017		2016
	£		£
2. DIRECT CHARTIABLE EXPENDITURE			
Provision of Charitable Services	150,715		130,526
3. MANAGEMENT AND ADMINISTRATION			
Office costs	4,116		3,871
Accountancy fees	200		200
Personnel fees	0		1,295
Legal and professional	282		4804
Interest payable (inc Bank charges)	497		351
Depreciation	2,678		3,928
	7,773		14,449
4. TOTAL RESOURCES EXPENDED			
	Staff costs		Total 2016
	£		£
Direct charitable expenditure	86,316		130,526
Fundraising and publicity	-		578
Management and administration	-		14,449
	86,316		145,553
	Depreciation		Total 2017
	£		£
	-		150,715
	676		676
	2,678		7,773
	2,678		159,164
	Other costs		Total
	£		2017
	64,399		82,960
	676		3,356
	5,095		86,316
	70,170		69,111
The aggregate payroll costs were:			
Wages and salaries			66,011
Social security Costs (NIC)			3,100
			69,111
Other Costs:			
Premises			47,947
Professional Fees			6,299
Other			18,270
			72,513
Particulars of employees:			
The average number of staff employed by the charity during the financial year amounted to:			
			No
			7
			No
			7

5. TANGIBLE ASSETS

	Community Centre Buildings £	Sports Ground £	Equipment £	Total £	
COST					
At 1 April 2016	300,000	57,000	178,011	535,011	
Additions	-	-	1,535	1,535	
Disposals	-	-	-	-	
At 31 March 2017	<u>300,000</u>	<u>57,000</u>	<u>179,546</u>	<u>536,546</u>	
DEPRECIATION					
Depreciation At 1 April 2017	-	-	123,801	123,801	
Depreciation Charge	-	-	2,678	2,678	
At 31 March 2017	<u>0</u>	<u>0</u>	<u>126,478</u>	<u>126,478</u>	
NET BOOK VALUE					
At 31 March 2017	<u>300,000</u>	<u>57,000</u>	<u>53,068</u>	<u>410,068</u>	
At 31 March 2016	<u>300,000</u>	<u>57,000</u>	<u>54,210</u>	<u>411,210</u>	
				2017	2016
				£	£
6. STOCK					
Stock				1450	1503
7. DEBTORS					
Trade debtors				1874	2871
Prepayments and accrued income				0	0
				1874	2871
8. CASH AT BANK AND IN HAND					
Current Account				61410	52472
Cash in Hand (HCC)				3628	3830
Cash in Hand (Sections)				22775	21093
Development Fund				22552	17234
Reserve Account				11315	11312
				121681	105941
9. CREDITORS Amounts falling due within one year					
Bank loans and overdrafts				0	0
Letting deposits				4707	4882
Social Security Creditor				-2000	1229
Development Fund Loan				0	0
Accruals				419	419
Other Creditors				648	-12
				<u>3773</u>	<u>6518</u>
10. CREDITORS Amounts falling due after more than one year					
Bank loans and overdrafts				0	0

11. SECTION ACCOUNTS*

	Income 2017	Expenditure 2017	Funds Held 2017	Contribution 2017*	Contribution 2016
Bridge Club	1,483	1,475	388	1,300	1,300
Brush strokes Art Club	1,596	1,575	646	1,300	1,200
Chess Club	495	375	183	330	300
Cricket Club	13,846	16,747	3,400	4,300	2,100
Drama Club (Hanham Players)	10,928	8,773	12,517	2,600	2,600
Leisure Art Club	1,328	1,492	472	1,300	1,200
Little Folk Toddlers Group	1,603	1,715	496	1,300	1,200
Sequence Dancing (Modern)	5,149	5,110	0	2,842	2,550
Snooker Club	3,786	3,195	948	3,195	3,500
Tennis Club	4,760	3,844	2,236	2,200	2,150
Tuesday Palette Art Club	2,654	2,648	1,488	1,300	1,250
	47,627	46,949	22,775	21,967	19,350
<i>Funds held 2015</i>			20,874		
			* Taken from section accounts 16/17		
			Fund Change	1,901	
Development Fund	11,531	6,203	22,599		
<i>Funds held 2016</i>			17,271		

12. TRADING FUNDS

	Total Income 2017	Expenditure 2017	Funds Held 2017 (NCA)	Contribution 2017	Contribution 2016
HCC Bar and Trading Svr Ltd	102,555	-54,071	2,478	27,500	33,300
<i>Funds held 2016</i>			4,453		

13. GRANTS (Paid directly from Grant Body to Supplier)

	2017	2016
SGC Small Grant	0	500
Community Capital Grant	Via Development Fund	5,000
		<u>1,500</u>
		1,500
		<u>5,500</u>

14. ANALYSIS OF NET ASSETS IN UNRESTRICTED FUNDS

	£	£	£
	Tangible fixed assets	Other net assets	Total
Unrestricted funds (31/3/17)	410,068	121,232	531,299
<i>Unrestricted funds (31/3/16)</i>	411,210	103,797	515,008

HANHAM COMMUNITY CENTRE
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDING 31 MARCH 2017

	2017		2016
	£	£	£
INCOME			
Donations		0.00	500.00
Development Fund (Net Income)		5,318.63	7,399.25
General/Late Section payments		2100.00	0.00
Activities		9982.36	8728.42
Centre Sections Contributions		20841.84	17459.36
Surplus/Deficit of Sections		1681.81	1227.11
Membership		4926.00	5586.00
Centre Lettings		93598.98	83553.99
Rents Received		147.00	126.00
Social Club (inc SG Surplus)		27685.00	33145.00
Interest Income		18.23	25.94
Misc Income		9155.67	112.74
TOTAL INCOME		<u>175455.52</u>	<u>157863.81</u>
DIRECT CHARITABLE EXPENDITURE			
Wages and salaries	86315.82		69111.43
Rates & water	5744.55		5515.89
Light and heat	21098.25		19922.82
Insurance	4701.29		4655.97
Repairs and maintenance	2956.20		4851.55
Waste Disposal	3119.25		2290.23
H&S and Security	609.60		516.88
Cleaning Materials	2361.46		2872.10
Activities	3504.50		2281.00
Sundry Costs (DCC)	608.48		360.00
Licences & Subs (Theatre, PRS, PPL)	1805.97		1375.73
Sports Ground Rates, Water & Waste	2970.36		3096.70
Sports Ground Electricity	1971.53		2486.45
New Projects	1371.84		10902.93
Miscellaneous/General	11575.73		286.03
		<u>150714.83</u>	<u>130525.71</u>
FUNDRAISING AND PUBLICITY			
Advertising costs		676.00	578.49
MANAGEMENT AND ADMINISTRATION			
Telephone	726.93		633.87
Office Supplies	610.54		560.16
Photocopier	2607.64		2554.40
Information Systems	171.03		122.11
Legal fees	282.20		4803.60
Accountant/Auditor fees	200.00		200.00
Personnel fees	0.00		1295.00
Bank Charges	497.06		351.00
Depreciation of fixed assets	2677.59		3928.36
		<u>7772.99</u>	<u>14448.50</u>
INTEREST PAYABLE			
Bank interest payable	0.00		0.00
Interest on other loans	0.00		0.00
		<u>0.00</u>	<u>0.00</u>
TOTAL EXPENDITURE		<u>159163.82</u>	<u>145552.70</u>
NET (Deficit)/SURPLUS		<u>16291.70</u>	<u>12,311.11</u>
Other Expenditure			
Sports Ground Projects	0.00		0.00
		<u>0.00</u>	<u>0.00</u>
Final Net Deficit/Surplus		<u>16291.70</u>	<u>12,311.11</u>

This page does not form part of the statutory financial statements

HCC & BATS CONSOLIDATED ACCOUNTS
STATEMENT OF FINANCIAL ACTIVITIES (SPORTS GROUND ACCOUNT)
YEAR ENDING 31 MARCH 2017

<u>SOCIAL CLUB ACCOUNTS</u>	SC £	HCC £
<u>INCOME</u>		
Sales	Act. 16,583	
Cost of Goods Sold		
- Bar Goods	Act. 593	
- Coors	Act. 8,810	
- Crisps & Nuts	Act. 0	
- Stock Movement	Act. -1,093	
	<u>8,311</u>	
Gross Surplus	<u>8,272</u>	
<u>EXPENDITURE</u>		
General		
- IT	20% 264	
- Nat West Charges	20% 0	
- Giro Charges	Act. 0	
- Optics / Glasses	Act. 0	
- Music Copyright	50% 0	
	<u>264</u>	
Sports Ground		
- Wages	Act. 387	
- Stock Write-Off	Act. 0	
- Equipment Purchases	Act. 0	
- Cleaning & Toilet Materials	Act. 62	
- Gas & Cylinder Rental	Act. 46	
- General Maintenance	Act. 195	
- Sky TV	Act. 922	
- Telephone	Act. 652	
	<u>2,264</u>	
TOTAL EXPENDITURE	<u>2,528</u>	
Other Income/Expenditure	212	
Net Surplus (Social Club)	<u>5,956</u>	
<u>COMMUNITY CENTRE ACCOUNTS</u>		
<u>INCOME</u>		
Transfer from SC to Community Centre ¹	Act. -5,956	5,956
Other Income		
- Donations	Act. 0	
- Lettings	Act. 270	
- Electricity (Tennis)	Act. 385	
		<u>655</u>
Total Income		<u>6,612</u>
<u>Expenditure</u>		
Insurance	Act. 1,175	
H&S (FE)	Act. 0	
Licenses	Act. 494	
Banking	8% 0	
Misc	8% 43	
IT & Subs	8% 14	
Office Supplies	8% 49	
Pavilion Costs		
- Electricity	Act. 1,972	
- Cleaning	Act. 48	
- Rates	Act. 246	
- Security	Act. 406	
- Gen Maintenance	Act. 1,219	
- Waste Removal	Act. 1,130	
- Water	Act. -79	
Payroll - Cleaner	Act.	
Payroll - Admin	100% 2,036	
Professional Fees	8% 0	
Total Expenditure		<u>8,753</u>
Net Surplus	<u><u>0</u></u>	<u><u>-2,141</u></u>
Funded Projects		0
Consolidated Total Net Surplus 16/17 (SG Account)		<u><u>-2,141</u></u>
<u>Sports Ground Balance Sheet</u>		
B/F From 31 March 2016		(30,101)
Net Surplus 16/17		<u>-2,141</u>
C/F to 1 April 2017		<u><u>(32,242)</u></u>

1 - Nominally (not necessarily actually transferred)