



Charity No. 301544

# HANHAM COMMUNITY CENTRE

## Minutes of a General Meeting held 30<sup>th</sup> July 2013 (7:30pm)

*Our Mission is to provide a Clean, Safe and Welcoming venue to the community, which through its Facilities and Activities shall allow people to Learn, Develop Skills, Socialise and gain Friendships.*

### **Present**

Chairman & Treasurer	Mr K Lawrence
Vice Chairman	Mrs T Worlock
Holding Trustees	None

And the following members (10):

S Nunn	G Hewitt	D Wright	C Nunn	C Lawrence
A Chenoweth	G Horswell	D Chappell	R Williams	C Watson

---

### **Apologies for Absence**

Apologies received from Mr A Stowe.

### **Minutes of the Last Meeting**

The adoption of minutes of the 67<sup>th</sup> AGM held on 11<sup>th</sup> September 12 were proposed by Mrs C Lawrence and seconded by Mr C Nunn. This was agreed by the meeting and the minutes were adopted as an accurate record.

### **Matters Arising**

None

### **Chairman's Report**

Mr Lawrence reported that a copy of the Annual Report and Accounts Summary had been circulated and noted full copies were available from the website or office. He went on to outline the main activities of the reporting year (1<sup>st</sup> Apr 12 – 31<sup>st</sup> Mar 13).

Mr Lawrence outlined the issue with parking and non-centre use of the car park – he outlined options considered and noted the current position of it being a private car park; as it is primarily there for users of the community centre. He went on to note we had grants for the Elbow Suite windows, a new internet PC, and Sec106 funding for the Sports Ground (totalling £26K).

Mr Lawrence went on to summarise the Trustees focus which was: to finalise the transition to being a CIO, register all our land and consolidate the legal position of the social club; continue to increase the usage of the current facilities; continue to modernise the centre; and, to engage more with user groups. He also outlined the improvement and maintenance programmes prioritised for the forthcoming years.

He concluded by thanking the staff and Trustees for their involvement and support.

### **Questions Arising:**

None

### **Trustees' Resolution**

The chairman outlined the benefits of becoming a CIO, namely that the charity could exist in its own right, owning contracts, the land etc and separating this from the Trustees. This would simplify land ownership and remove the need for Holding Trustees.

He noted the Trustees first proposed moving to a CIO in 2007, but the legislation was not finalised until 2012. At the 2012 AGM the Trustees were granted approval to register a new CIO, in the name Hanham Community Centre, which they did. He explained the purpose of this general meeting was to finalise the transfer of assets and land to the new CIO, and to formally dissolve the old charity (in accordance with clause X).

The Trustees' resolution was "*to grant the Trustees authority to transfer the assets and undertakings of the unincorporated charity {Hanham Folk Centre (301544)} to the charitable incorporated organisation {Hanham Community Centre (1152575)}, and once complete to dissolve the unincorporated charity (in accordance with Clause X)*". This was proposed by Mr Lawrence, seconded by Mr Nunn and was carried unanimously by the meeting.

Mr Lawrence also made a second, clarification, resolution (since the meeting had now agreed to dissolve this original charity), to confirm we did not need to hold an AGM in September. This was proposed by Mr Nunn, seconded by Mr Chenoweth. All agreed.

### **Presentation and Adoption of Accounts to 31 March 12**

Mr Lawrence outlined the key figures in the accounts. He reported a considerable increase in income from £161K to £185K, with a comparable rise in expenditure of £36K to £168K – primarily associated with the Sec 106 grant. This resulted in an accounting surplus of £16,444; (compared to a surplus of £28,544 in 11/12). These figures were against unrestricted funds of £480,022. In terms of income, centre lettings were again up (by £9K to £84K) while bar income was slightly down (to £34K). Utility costs rose by £2K (after a two year fall). Of the £16,444 surplus, £20,036 was from the centre account, with a deficit of £3,592 from the Sports Ground account; the sports ground account now having a deficit of £17,359.

On this basis Mr Lawrence asked for formal acceptance of these accounts; and that these would be the closing balance for the dissolving charity – transferring to the new charity as its opening balance (as a transfer of undertaking). This was proposed by Mr Nunn and seconded by Mr Chenoweth. All agreed and the accounts were adopted.

### **Close**

Mr Lawrence closed the meeting and thanked everyone for attending.

The meeting closed at 7:50pm.

Signed: \_\_\_\_\_ Chairman

Date: \_\_\_\_\_

*The minutes were recorded by Mr Lawrence.*