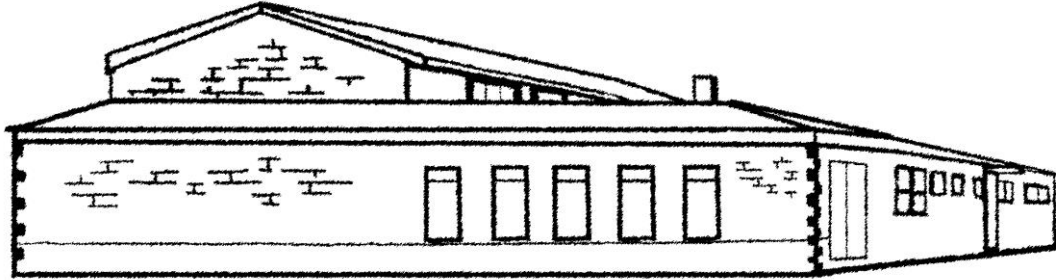


HANHAM COMMUNITY CENTRE

Charity Number 1152575



ANNUAL REPORT
AND
FINANCIAL STATEMENTS

FOR

Financial Year Ending
31 MARCH 2020

118-124 High Street
Hanham
Bristol
BS15 3EJ

www.hanhamcentre.org

Hanham Community Centre is a Charitable Incorporated Organisation (CIO)

**HANHAM COMMUNITY CENTRE
ANNUAL REPORT AND FINANCIAL STATEMENTS
YEAR ENDING 31 MARCH 2020**

CONTENT	Page
Trustees Annual Report	1-6
Independent Examiner's Report to the Trustees	7
Statement of Financial Activities (SOFA)	8
Balance Sheet	9
Notes to the financial statements	10-12
Detailed Income and Expenditure Account	13
Consolidated Sports Ground Account	14

HANHAM COMMUNITY CENTRE
TRUSTEES ANNUAL REPORT
YEAR ENDING 31 MARCH 2020

The Trustees have pleasure in presenting this report and the unaudited financial statements of the Charity for the year ended 31 March 2020. As described the Charity's Trustees are responsible for the preparation of financial statements.

1. Responsibilities of the Trustees

The Charities Act requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the end of the year and of the surplus or deficiency for the year then ended.

In preparing those financial statements, the Trustees are required to select suitable accounting policies, as described on page 10, and then apply them on a consistent basis, making judgements and estimates that are prudent and reasonable. They must also prepare the financial statements on the 'going concern' basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 1993. The Trustees are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

2. Background & Governing Document

The Charity is a local community association established following WWII, and governed by a Trust Deed dated 20/5/1945. Since then it has developed in membership, facilities and activities but has remained a focal point in the community. Located on the outskirts of Bristol (in the county of South Gloucestershire) it is now surrounded by local development which has taken it from a rural to urban environment. This has changed the nature of both the activities and the membership. The centre is located on a main site with a separate sports ground about 1 mile away. The Governing Document was completely revised on 2000, and from 1st April 2009 the centre operates under the working name of 'Hanham Community Centre'. In 2013 it registered this name as a new Charitable Incorporated Organisation (CIO), closing the old "Hanham Community Centre" charity. The current Constitution is dated 8th February 2018. In 2016 the Trustees formalised the Social Club as an independent trading company, wholly owned by charity.

3. Professional Advisors

<u>Bankers</u>	<u>Independent Examiner</u>	<u>Solicitor</u>
NatWest Bank	Victoria Hicks	Harris & Harris
90 Regent Street	28 Brunel Close	11 Stoney Street
Kingswood	Bridgegate	Frome
Bristol	Bristol	Somerset
BS16 8HS	BS30 5BB	BA11 1BU

4. Objectives

The objectives of the Charity, as stated in the CIO governing document are:

- a. to promote the benefit of the inhabitants of the area of benefit without distinction of sex, sexual orientation, age, disability, nationality, race or of political, religious or other opinions, by associating together the said inhabitants and the statutory authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants;
- b. to establish, or secure the establishment of, a Community Centre and to maintain and manage the same (whether alone or in co-operation with any statutory authority or other person or body) in furtherance of the Objects;
- c. to promote such other charitable purposes as may from time to time be determined.

And the Charity shall be non-party in politics and non-sectarian in religion. The area of benefit ("area of benefit") shall be Hanham and the surrounding district.

5. Vision & Mission

(a) Our Vision Statement is:

"To be a welcoming, community focused organisation; providing a place where people can flourish and enhance the community. We see a future that is sustainable, well managed and developing; through a family focused centre which is available-when-wanted, thriving, and well utilised; and provides the facilities and activities that are needed".

(b) Our Values are:

- We, put customers **first**, Take **pride** in what we do, **Respect** others, **Strive** to be the best, and Act with **integrity**
- **We recognise and value the commitment and hard work by our volunteers & staff**
- We are open to constructive criticism and to suggestions for improvement

(c) Our Mission Statement is:

"To provide a clean, safe and welcoming venue to the community, which through its facilities and activities shall allow people to learn, develop skills, socialise and gain friendships"

This has been developed into a number of specific strategic objectives:

- Ensure the centre is clean, warm, welcoming and safe
- Develop the usage of the facilities with new activities
- Modernise the building
- Increase utilisation of centre
- Introduce better and updated management practices
- Engage with users and get feedback

6. The Board of Trustees

Details of the current membership of the Board of Trustees, the officers and the extant sub-committees are as listed at Annex A. The method of appointment of Trustees is detailed in the current governing document. The centre is financially stable, with a nominal annual trading figure of around £181K, and surplus of £34K (Noting £8K is fund change, £4K is a capital grant, and represents an operating surplus of £22K). We have a membership¹ of 450 members and support many activities for members and non-members. Membership is currently £12 pa. The centre relies heavily on the Charity Trustees and volunteers for fund raising. We have a core staff of five with a number of casual staff, as such the centre has a written Health and Safety Policy. The majority of our income is through our own fundraising and the hiring of our facilities (for parties and community activities etc).

7. Policies

(a) Reserves Policy

The Trustees have set a Reserves Policy which requires:

- Reserves are built/maintained/reduced to a level which ensures that 9 months of the organisations core activity could continue during a period of unforeseen difficulty (nominally 10% of income). For the current year this is estimated to equate to £15,000.
- A proportion of Reserves are maintained in a readily realisable form.
- A decision has been taken to develop a Designated Reserve of £10,000 for the purpose of Modernising and improving the Utilisation of the Centre, as well as a Designated Cyclical Maintenance Fund of £10,000; both these funds are subject to other financial commitments.

The Current level of Free General Reserves is £11,355, which is at an acceptable level to provide 9 months core activity taking into account risks associated with each stream of income and expenditure being different from that budgeted, planning activity level, and the organisation's commitments.

¹ Strictly "Associate Members" as defined in the Constitution and Membership Policy

(b) Public Benefit Statement

In terms of PB1, public benefit requirement, the Trustees have outlined the mission, objectives (purpose) and achievements of the charity and believe they have clearly defined what the public benefits delivered are, predominantly in terms of the charitable purpose described as:

- the advancement of citizenship or community development;
- the advancement of the arts, culture, heritage or science;
- the advancement of amateur sport;
- the relief of those in need, by reason of youth, age, ill-health, disability, financial hardship or other disadvantage;
- other purposes currently recognised as charitable and any new charitable purposes which are similar to another charitable purpose (Recreation Charity).

In terms of public benefit relating to running (PB2) and reporting (PB3) the Trustees can confirm they have complied with their duty to have due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant and reported herein.

The Cornerstones of our Services and Operation	
<p>TO PARTICIPATE IN Activities where the community can come and participate.</p> <p>Table Top Sales, Craft Events, Art Exhibitions & Entertainment - Plays, Pantos and other shows, Parish and community meetings, and being a Trustee or Volunteer</p>	<p>TO SUPPORT OTHERS Those activities that offer support to the community and those who need us.</p> <p>Young@Heart Club, Coffee Mornings, Clinic(s), History</p>
<p>TO SHARE INTERESTS As a place to share interests, interact and learn from others.</p> <p>Short Mat Bowls & Line Dance, Bridge, Cricket & Tennis, Snooker, Chess & Drama, Art Classes & Bingo, Dance Classes & Keep Fit, Lace & Flowers, and in the lounge bar – pool, TV, Crib, darts</p>	<p>TO MARK EVENTS A place where people can meet with their friends and mark life's events!</p> <p>Births, Birthdays, Engagements, Weddings, Anniversaries, Funeral Receptions, Family Parties and Children's Parties etc.</p>

8. Activities

The Charity offers a wide range of activities to support the local community and continues to advertise for new activities. Those currently offered can be divided into three categories: Sections, Affiliated groups and Hires. Activities and groups supported, as of 31 March 20, include:

<u>Short Mat Bowls</u>	Slimming World	Young @Heart
Tai Chi	Zumba	Line Dancing
Womens Institute	Zumba Gold	Tiny Tutus
Pilates	<u>Coffee Morning</u>	Natural History
Real Fitness	<u>Art Classes</u>	Hanham History
Yoga	Zumba Chair	Footcare (Chiropodist)
3D Dance	In Stitches	Ladies Keep Fit
<u>Brushstokes Art Group</u>	Carers Support Group	Flow Yoga
Aerobics	Craft Buddies	<u>Chess</u>
<u>Pregnancy Yoga</u>	<u>Snooker</u>	<u>Amateur Drama Group</u>
<u>Bingo</u>	<u>Bridge</u>	<u>Sequence Dance</u>
Hanham Cadet Force	Pins and Needles	Bouncing Bobbins
Flower Club	<u>Cricket Club</u>	<u>Tennis Club</u>
Canine Partners	<u>Social Club</u>	Hanham Art Club

Those underlined are either centre sections or centre organised activities. Whilst the facilities are utilised fully in the evenings the Trustees continue to develop the usage during the daytime.

9. Achievements

The main achievements and activities over this year are as follows:

(a) Management and Governance

- Trustee & Staff numbers have remained steady with few changes;
- The Centre is a member of NCVO;
- The HCC website is regularly updated, and we receive over 25,000 hits per month;
- HCC land is now registered with Land Registry, but there remain a few pockets of land incorrectly registered to the local council (within our land area), and this will need to be investigated and resolved;
- The Trustees continue to look at the options to install solar panels on the roof;
- Options to refurbish and remodel the annex are being considered, but in the interim an Asbestos assessment of the centre and Sports Ground is being undertaken;
- The policy to not permit 18th Birthday parties, agreed in 2017, remained in place and has been well received;
- The Trustees continue engaged in 'early' assessment to look at a major redevelopment of the community centre premises – with initial drawing being developed for a new community centre building and sports facility – at present this is only exploratory with no firm commitment to proceed;
- Card payment (using Square) was adopted by our Trading company and has now been adopted for the CIO to meet the increasing demand for card payments;
- The police office based at centre has now closed;
- There was an insurance claim against HCC for a 'slip/fall'. HCC insurers accepted liability with a payment of circa £6K;
- The Trustees are progressing moving HCC and BATS accounts to Quickbooks online (as payroll will no longer be available offline);
- GDPR requirements were added to membership applications; and
- Hanham Parish Council accepted responsibility for the upkeep of the memorial gardens, including railings and benches (noting the remains HCC property).

(b) Maintenance and Improvements

- HCC progressed one award in this period, this was:
 - SGC MAF: £3000.00 (New chairs for Wessex Suite were purchased and delivered)
 - The old chairs were donated to the Kingswood Heritage Museum
- A reception desk was installed in the foyer to enable to duty officers to provide a better service to the patrons;
- Quotes to decorate the Elbow have been requested from contractors, though there is little interest in the job;
- The Wessex floor was sanded and revarnished, and led lighting was replaced in the Coffee Lounge and corridors; and
- Trees at centre and sports ground were trimmed.

(c) Activities & Community Engagement

- Two Art Exhibitions, four indoor markets and an Autumn Fayre were hosted;
- A Community New Years Eve party was held;
- Production of pantomime and plays by the drama group as well as a play from the newly formed drama Youth Group;
- A number of fundraising events were held by various organisations, including three clairvoyant evenings;
- The centre hosted two wrestling events;
- The centre supported the Remembrance Service with PA system, bar facilities and free Teas & Coffee;
- HCC is an examination centre covering a wide number of GCSE and other exams;
- The Football club using the pavilion has departed as it was no longer seen as beneficial to the charity; and
- The Trustees have agreed with the local secondary school (Hanham Woods) that the community centre is an Emergency Decant building for the school in case on an emergency.

10. Issues & Risks

- Whilst we continue to experience increasing staff and utility costs, it is proving difficult to pass these onto the user groups. Over the year we have gained 8 and lost 11 activities – mainly due to available rooms or a lack of support for an activity.
- As always, the centre lacks committed and willing volunteers to support the work of the Trustees, as such the Trustees will be focusing on maintaining equilibrium, based on the Strategic Objectives outlined above. In 20/21 we hoped to add two additional Trustees;
- Gift Aided surplus from the Bar and Trading company has fallen, partly due to lower lounge bar occupancy, but also due to lower consumption at parties and functions – this has considerably reduced this income source;
- Right of Way: There remains a dispute between the Charity and a neighbour over the right of way across our land. However there has been no major action on this matter during this reporting period, though there remains on-going harassment and endless ‘photo taking’; and
- At the end of this period COVID-19 pandemic was just emerging and the centre closed to users in March 20. The impact of this will be evident in the 2020/21 annual report.

11. Future Developments Projects

Whilst this report is strictly for the period 1st Apr 19 until 31st March 20, this section is more akin to a Business Plan for the forthcoming year. The Trustees would normally revise the Strategic Plan in April, however given the global situation with the unknown COVID-19 pandemic this did not take place. As such the details below remain unchanged.

Based on the 2019 review, the overall strategy remains generally unchanged. The shorter-term focus will be on modernising the older parts of the Centre, while trying to increase the overall utilisation of the existing facilities.

“Communicate to enable focused Modernisation and Utilisation”

Medium Term Aims and Objectives

Theme: Resource Management RM1 – Apply for Grants RM2 – Focus parking for users RM3 – Monitor and improve utilisation RM4 – Reduce costs – monitor utilities and visitor numbers.	Theme: Enabling Processes EP1 – Gain customer feedback EP2 – Gain staff feedback EP3 – Focus on Internal communications EP4 – Know Needs (of users)
Theme: Working Together WT1 – Develop Strategic Plan WT2 – Agree Annual Objectives WT3 – State Vision, Mission and Values to all WT4 – Share ‘common purpose’	Theme: Customer (Public) Benefits CB1 – Advertise Services CB2 – Modernise Building CB3 – Communicate Vision CB4 – Re-focus on key facilities

Improvement and Maintenance Programme

Improvement Projects	Maintenance Projects
Complete fence { Applied for grant } Snooker cooling Refurbish Annex Options for field Abbot Boardroom Complete windows Stair lift { Grant Needed }	Radiators (LB, Abbot) Trim tree (car park) Floor – Gloucester Stairs Floor – Landing (Avon/Somerset) Lounge bar redecoration Floor – Annex Floor – Whittuck Corridor

In terms of governance the Trustees aim to complete the land registration and address the anomalies remaining, progress formal registration of the Social Club and address the requirements of SORP 2015.

12. Declaration

I declare, in my capacity of Charity Trustee, that:

- the Trustees have approved the report above; and
- have authorised me to sign it on their behalf.

Signature

Full Name:

Kevin Michael Lawrence

Position:

Chairman

Date:

March 2021

Annex A

Structure, Membership and Organisation of Committees

Officers

The officers of the Charity (at 31 March 20) are:

Chairman	Mr K Lawrence
Administrator	Mrs J Cox

Charity Trustees

The Charity Trustees (at 31 March 20) are:

Mr K Lawrence
Mrs T Worlock
Mr D Wright
Mr C Nunn

Committees and Sub-Committees

The Board of Trustees (executive committee) is composed of all Charity Trustees; and ex-officio Trustees (currently limited to the Designated Premises Supervisor). The meeting is also attended by a representative of the South Gloucestershire Council or local Parish Council. The Board meets on a monthly basis. Additional meetings and sub-committees are held as needed to support particular activities – such as the Budget.

HANHAM COMMUNITY CENTRE
INDEPENDENT EXAMINERS REPORT
YEAR ENDING 31 MARCH 2020

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES

I report on the unaudited accounts of the charity for the year ending 31 March 2020 set out on pages 8 – 12.

RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND EXAMINER

As the Charity Trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 does not apply. It is my responsibility to state, on the basis of the procedures specified in the General Directions given by the Charities Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINERS REPORT

My examination was carried out in accordance with the general directions given by the Charities Commissioner. An independent examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

INDEPENDENT EXAMINERS STATEMENT

In connection with my examination, no matter has come to our attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - a. to keep accounting records in accordance with section 41 of the Act; and
 - b. to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the act

have not been met, or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

28 Brunel Close
Bridgegate
Bristol
BS30 5BB

Victoria Hicks LLB(Hons), CPFA, CiLCA
Independent Examiner

Apr 2021

HANHAM COMMUNITY CENTRE
STATEMENT OF FINANCIAL ACTIVITY
YEAR ENDED 31 MARCH 2020

	Notes	2020 £	2019 £
INCOME RESOURCES			
Donations		3,634.08	3,000.00
Income from charitable trading activities		176,936.07	155,892.06
Income from non-charitable trading activities		<u>22.88</u>	<u>13.99</u>
TOTAL INCOMING RESOURCES		<u>180,593.03</u>	<u>158,906.05</u>
RESOURCES EXPENDED			
Direct charitable expenditure	1		
Fundraising and publicity	2	138,676.40	138,563.17
Management and administration	3	<u>7,602.97</u>	<u>7,412.68</u>
TOTAL RESOURCES EXPENDED	4	<u>147,154.67</u>	<u>146,883.53</u>
NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR		<u>33,438.36</u>	<u>12,022.52</u>
Allocated in the Year			
General Fund		36,265.61	11,210.33
Development Fund		<u>-2,827.25</u>	<u>812.19</u>
		<u>33,438.36</u>	<u>12,022.52</u>
MOVEMENT IN FUNDS			
General Fund:-			
Balance b/fwd		526,775.32	518,556.99
Surplus for the year		<u>36,265.61</u>	<u>8,218.33</u>
Balance c/fwd		563,040.93	526,775.32
Development Fund:-			
Balance b/fwd		28,356.53	24,552.34
Surplus for the year		<u>-2,827.25</u>	<u>3,804.19</u>
Balance c/fwd		25,529.28	28,356.53
Total Unrestricted Fund Balance c/fwd	14/15	<u>588,570.21</u>	<u>555,131.85</u>

All movements are in Unrestricted Funds

HANHAM COMMUNITY CENTRE
BALANCE SHEET
YEAR ENDED 31 MARCH 2020

	Notes	2020		2019
		£	£	£
FIXED ASSETS				
Tangible assets	5		407,622.33	405,470.36
CURRENT ASSETS				
Stocks	6	1,706.50		1,771.91
Debtors	7	1,653.00		2,079.00
Cash at bank and in hand	8	<u>185,099.08</u>		<u>152,262.09</u>
		188,458.58		156,113.00
CREDITORS: Amounts falling due within one year	9	<u>(7,510.70)</u>		<u>(6,451.51)</u>
NET CURRENT LIABILITIES			180,947.88	149,661.49
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>588,570.21</u>	<u>555,131.85</u>
CREDITORS: Amounts falling due after more than one year	10		<u>0.00</u>	<u>0.00</u>
NET ASSETS			<u>588,570.21</u>	<u>555,131.85</u>
UNRESTRICTED FUNDS				
General Fund			563,040.93	526,775.32
Development Fund			<u>25,529.28</u>	<u>28,356.53</u>
TOTAL FUNDS			<u>588,570.21</u>	<u>555,131.85</u>

These financial statements were approved and signed by the members of the committee in April 2021

Mr K M Lawrence

Signed on behalf of the Trustees

**HANHAM COMMUNITY CENTRE
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2020**

1. ACCOUNTING POLICIES

Basis of Accounting

The financial statements have been prepared under the historical cost convention, and in accordance with applicable accounting standards and the Statement of Recommended Practice on accounting by charities (SORP 2005).

Depreciation

Depreciation is calculated so as to write off the cost of an asset over the useful economic life of that asset as follows:

Property

The premises are shown at their 1995 professional valuation as instigated by the Centre's bank for the purpose of providing security against borrowings

Office Equipment, Furniture and Fitting and Sports Field Equipment

These are shown at their written down value as estimated by the Centre's Treasurer and are subject to depreciation on a straight-line basis over the expected useful life of the particular asset.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

	2020		2019
	£		£
2. DIRECT CHARITABLE EXPENDITURE			
Provision of Charitable Services	138,676		138,563
3. MANAGEMENT AND ADMINISTRATION			
Office costs	3,858		4,025
Accountancy fees	200		200
Personnel fees	300		0
Legal and professional	0		0
Interest payable (inc Bank charges)	1,151		861
Depreciation	2,094		2,327
	7,603		7,413
4. TOTAL RESOURCES EXPENDED			
	Staff costs	Depreciation	Other costs
	£	£	£
Direct charitable expenditure	90,823	-	47,853
Fundraising and publicity	-	-	875
Management and administration	-	2,094	5,509
	90,823	2,094	54,237
	147,155		146,884
The aggregate payroll costs were:			
Wages and salaries			87,648
Social security Costs (NIC)			3,175
			90,823
Other Costs:			
Premises			45,648
Professional Fees			500
Other			8,089
			54,237
Particulars of employees:			
The average number of staff employed by the charity during the financial year amounted to:	No		No
	7		7

5. TANGIBLE ASSETS

	Community Centre Buildings £	Sports Ground £	Equipment £	Total £		
COST						
At 1 April 2019	300,000	57,000	179,884	536,884		
Additions	-	-	4,246	4,246		
Disposals	-	-	-	0		
At 31 March 2020	<u>300,000</u>	<u>57,000</u>	<u>184,130</u>	<u>541,130</u>		
DEPRECIATION						
Depreciation At 1 April 2019	-	-	131,414	131,414		
Depreciation Charge	-	-	2,094	2,094		
At 31 March 2020	<u>0</u>	<u>0</u>	<u>133,508</u>	<u>133,508</u>		
NET BOOK VALUE						
At 31 March 2020	<u>300,000</u>	<u>57,000</u>	<u>50,622</u>	<u>407,622</u>		
At 31 March 2019	<u>300,000</u>	<u>57,000</u>	<u>48,470</u>	<u>405,470</u>		
				2020		2019
				£		£
6. STOCK						
Stock				1707		1772
7. DEBTORS						
Trade debtors				1653		2079
Prepayments and accrued income				0		0
				1653		2079
8. CASH AT BANK AND IN HAND						
Current Account				104580		78441
Cash in Hand (HCC)				2748		3757
Cash in Hand (Sections)				40887		30425
Development Fund				25529		28307
Reserve Account				11355		11322
				<u>185099</u>		<u>152262</u>
9. CREDITORS Amounts falling due within one year						
Bank loans and overdrafts				0		0
Letting deposits				4067		4067
Social Security Creditor				-337		-377
Development Fund Loan				0		0
Accruals				419		419
Other Creditors				3362		2303
				<u>7511</u>		<u>6452</u>
10. CREDITORS Amounts falling due after more than one year						
Bank loans and overdrafts				0		0

11. SECTION ACCOUNTS*

	Income 2020	Expenditure 2020	Funds Held 2020	Contribution 2020*	Contribution 2019
Bridge Club	1,654	1,669	624	1,450	1,400
Brush strokes Art Club	1,500	1,500	285	1,450	1,400
Chess Club	460	390	544	360	350
Cricket Club	19,863	14,835	8,070	2,500	2,450
Drama Club (Hanham Players)	13,010	9,331	23,739	2,800	2,800
Leisure Art Club	1,450	1,456	93	1,450	1,400
Little Folk Todddlers Group	1,460	1,737	0	551	1,400
Sequence Dancing (Modern)	5,408	5,449	290	2,586	2,836
Snooker Club	4,295	3,560	2,228	3,142	3,142
Tennis Club	6,067	4,549	5,015	2,400	2,300
Other				388	1,540
	55,166	44,476	40,887	19,077	21,018

Funds held 2019

* Taken from section accounts 19/20

Fund Change 10,690

	Income	Expenditure	Funds Held	Projects Funded
Development Fund	3,886	2,876	25,579	3,787
<i>Funds held 2019</i>			28,357	

12. TRADING FUNDS

	Total Income 2020	Expenditure 2020 (inc COGS)	Funds Held 2020 (NCA)	Contribution 2020	Contribution 2019
HCC Bar and Trading Svr Ltd	107,277	108,487	8,132	29,000	17,000
<i>Funds held 2019</i>			9,343		

13. GRANTS (Paid directly from Grant Body)

MAF £3000 (actually paid in 19/20 but accounted for in 18/19)

2020

2019

0

0

0

3,200

14. ANALYSIS OF NET ASSETS IN UNRESTRICTED FUNDS

	£	£	£
	Tangible fixed assets	Other net assets	Total
Unrestricted funds (31/3/20)	407,622	181,175	588,798
<i>Unrestricted funds (31/3/19)</i>	405,470	149,661	555,131.85

HANHAM COMMUNITY CENTRE
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDING 31 MARCH 2020

	2020		2019
	£	£	£
INCOME			
Donations		3634.08	3000.00
Development Fund (Net Income)		(2,777.25)	812.19
General/Late Section payments		0.00	0.00
Activities		8099.73	9797.57
Centre Sections Contributions		19077.02	21018.18
Surplus/Deficit of Sections		10462.79	3868.34
Membership		4314.00	4806.00
Centre Lettings		108031.00	98096.70
Rents Received		120.75	131.25
Social Club (inc SG Surplus)		29000.00	17000.00
Interest Income		22.88	13.99
Misc Income		608.03	361.83
TOTAL INCOME		<u><u>180593.03</u></u>	<u><u>158906.05</u></u>
DIRECT CHARITABLE EXPENDITURE			
Wages and salaries	90823.12		87483.74
Rates & water	5558.10		5271.13
Light and heat	19054.60		17585.82
Insurance	3146.99		3514.65
Repairs and maintenance	4113.43		8381.76
Waste Disposal	2840.28		1849.26
H&S and Security	284.40		545.75
Cleaning Materials	2838.07		2821.42
Activities	1407.54		1777.92
Sundry Costs (DCC)	77.00		123.92
Licences & Subs (Theatre, PRS, PPL)	2044.88		2000.11
Sports Ground Rates, Water & Waste	2962.81		2204.98
Sports Ground Electricity	2727.88		3459.57
New Projects	0.00		1039.22
Miscellaneous/General	797.30		503.92
		<u>138676.40</u>	<u>138563.17</u>
FUNDRAISING AND PUBLICITY			
Advertising costs		875.30	907.68
MANAGEMENT AND ADMINISTRATION			
Telephone	826.65		883.38
Office Supplies	565.48		390.79
Photocopier	1853.98		1948.66
Information Systems	611.72		801.71
Legal fees	0.00		0.00
Accountant/Auditor fees	200.00		200.00
Personnel fees	300.00		0.00
Bank Charges	1150.98		861.24
Depreciation of fixed assets	2094.16		2326.90
		<u>7602.97</u>	<u>7412.68</u>
INTEREST PAYABLE			
Bank interest payable	0.00		0.00
Interest on other loans	0.00		0.00
		<u>0.00</u>	<u>0.00</u>
TOTAL EXPENDITURE		<u><u>147154.67</u></u>	<u><u>146883.53</u></u>
NET (Deficit)/SURPLUS		<u><u>33438.36</u></u>	<u><u>12,022.52</u></u>
Other Expenditure			
Sports Ground Projects	0.00		0.00
		<u>0.00</u>	<u>0.00</u>
Final Net Deficit/Surplus		<u><u>33438.36</u></u>	<u><u>12,022.52</u></u>

This page does not form part of the statutory financial statements

HCC & BATS CONSOLIDATED ACCOUNTS
STATEMENT OF FINANCIAL ACTIVITIES (SPORTS GROUND ACCOUNT)
YEAR ENDING 31 MARCH 2020

		SC £	HCC £
<u>BATS ACCOUNTS</u>			
<u>INCOME</u>			
Sales	Act.	14,611	
Cost of Goods Sold			
- Bar Goods	Act.	703	
- Coors	Act.	8,796	
- Crisps & Nuts	Act.	0	
- Stock Movement	Act.		
		<u>9,499</u>	
Gross Surplus		<u>5,112</u>	
<u>EXPENDITURE</u>			
General			
- IT	20%	230	
- Nat West Charges	20%	179	
- Giro Charges	Act		
- Optics / Glasses	Act		
- Music Copyright	50%		
		<u>409</u>	
Sports Ground			
- Wages	Act.	0	
- Stock Write-Off	Act.	55	
- Equipment Purchases	Act.	170	
- Cleaning & Toilet Materials	Act.	42	
- Gas & Cylinder Rental	Act.	121	
- General Maintenance	Act.	0	
- Sky TV	Act.	0	
- Telephone	Act.	201	
		<u>589</u>	
TOTAL EXPENDITURE		<u>998</u>	
Other Income/Expenditure		<u>354</u>	
Net Surplus (BATS)		<u>4,468</u>	
<u>COMMUNITY CENTRE ACCOUNTS</u>			
<u>INCOME</u>			
Transfer from BATS to Community Centre	Act.	-4,468	4,468
Other Income			
- Donations/Misc	Act.	0	
- Lettings	Act.	170	
- Electricity (Tennis)	Act.	0	
			<u>170</u>
Total Income			<u>4,638</u>
<u>Expenditure</u>			
Insurance	Act.	787	
H&S (FE)	Act.		
Licenses	Act.	684	
Banking	8%		
Misc	8%	18	
IT & Subs	8%	49	
Office Supplies	8%	45	
Pavilion Costs			
- Electricity	Act.	2,728	
- Cleaning	Act.	60	
- Rates	Act.	257	
- Security	Act.	364	
- Gen Maintenance	Act.	1,148	
- Waste Removal	Act.	859	
- Water	Act.	274	
Payroll - Cleaner	Act.	1,697	
Payroll - Admin	100%		
Professional Fees	8%		
Total Expenditure			<u>8,970.37</u>
Net Surplus		<u><u>0</u></u>	<u><u>-4,332.80</u></u>
Funded Projects			
			0
Consolidated Total Net Surplus 19/20 (SG Account)			
			<u><u>-4,332.80</u></u>
<u>Sports Ground Balance Sheet</u>			
B/F From 31 March 2019			
Net Surplus			(46,089.13)
			<u>(4,332.80)</u>
C/F to 1 April 2020			<u><u>(50,421.93)</u></u>